

Bat Earned Recognition Pilot Assessment and Accreditation Privacy Notice



This privacy notice covers the Bat Earned Recognition (BER) Pilot assessment and accreditation, involving Natural England, Bat Conservation Trust (BCT) and Chartered Institute for Ecology and Environmental Management (CIEEM).

Who collects your personal data

The data controller is Natural England, Foss House, Kings Pool, 1-2 Peasholme Green, York, YO1 7PX.

Send questions about how we use your personal data and your associated rights to the Natural England Data Protection Manager at:

- Natural England, County Hall, Spetchley Road, Worcester, WR5 2NP
- foi@naturalengland.org.uk

The Defra group Data Protection Officer is responsible for checking that Natural England complies with legislation. You can contact them at:

- Department for Environment, Food and Rural Affairs, SW Quarter, 2nd floor, Seacole Block, 2 Marsham Street, London SW1P 4DF
- DefraGroupDataProtectionOfficer@defra.gov.uk

What personal data is collected and how it is used

During Registration of Interest, Natural England will collect the following personal information:

- Your name and contact details, to enable us to contact you about the BER Pilot and enable you to participate in BER assessment and accreditation, if invited by Natural England
- Personal information such as your role, regional location, and years working in bat mitigation work to enable Natural England to identify a wide range of candidates, in order to robustly test the BER Pilot
- Whether you hold a Level 2 Class Survey Licence, in order to ensure you meet the minimum criteria to participate in the BER Pilot

During Assessment and Accreditation, Natural England will in addition to the above collect the following personal information:

- A portfolio of career evidence, to contribute to the assessment of competence and to support responses during the Professional Interview
- Any further information required to determine accreditation
- Your feedback on the Assessment and Accreditation process under the BER Pilot.

Your opinions on the Bat Earned Recognition Pilot will be used in the development of the BER Pilot. It will be used to inform the development or evaluation of a new system of bat mitigation licensing based on the principle of Earned Recognition.

The legal basis for processing your personal data

Processing is necessary for the performance of a task carried out in the public interest which is laid down by law, i.e. Sections 1 and 2 of the Natural Environment and Rural Communities Act 2006 Act. This sets out Natural England's general purposes. The task is to ensure that the natural environment is conserved, enhanced and managed for the benefit of present and future generations, thereby contributing to sustainable development. Specifically to promote nature conservation and protect biodiversity and contributing in other ways to social and economic well-being through management of the natural environment. To do this Natural England needs to test the three priority objectives of the BER Pilot – to (1) streamline bat mitigation licensing, (2) raise and maintain professional standards in bat mitigation work and (3) improve outcomes for bats.

Processing of personal data, submitted via the BER Registration Form is necessary for the identification of suitable candidates to be invited to participate in the assessment and accreditation process.

If you are accepted into the assessment and accreditation process, the processing of personal data is necessary for the Assessors and Natural England to test competence against the BER Competency Framework, and to make recommendations/decisions on accreditation.

Processing of personal data is also necessary for the performance of an Assessment Participation Agreement which you could be a party to.

If you are accredited as a BER Ecologist, the processing of personal data will be necessary for the performance of a contract which you will enter into.

Consent to process your personal data

The processing of your data is not based on consent. You cannot withdraw it. However, you can withdraw from the assessment and accreditation process by contacting us at earnedrecognition.bat@naturalengland.org.uk.

Who Natural England shares your personal data with

Natural England may share your information with other partner organisations and individuals in the BER Pilot. These are:

- Bat Conservation Trust (BCT):
 - to allow BCT to assist in the identification of suitable candidates to invite to participate in Assessment and Accreditation; and
 - to allow BCT to contribute to the development of the ER Scheme
- Chartered Institute of Ecology and Environmental Management (CIEEM):
 - to allow CIEEM to assist in the identification of suitable candidates to invite to participate in Assessment and Accreditation; and
 - to allow CIEEM to contribute to the development of the ER Scheme.
- BER delegates (BER Assessors and Moderator):
 - to allow BER Assessors/Moderator to conduct assessments; and
 - To allow BER Assessors/Moderator to make recommendations for accreditation under the BER Pilot.
- Accredited BER Ecologists:
 - To allow Accredited BER Ecologists to access names and contact details of other Accredited BER Ecologists during the BER Pilot.

Natural England respects your personal privacy when responding to access to information requests. We only share information when necessary to meet the statutory requirements of the Environmental Information Regulations 2004 and the Freedom of Information Act 2000.

How long Natural England holds personal data

Natural England, BCT and CIEEM will keep your personal data for 7 years after the end of the BER Pilot, due in August 2022. If the BER Pilot is extended beyond this date for any length of time, your personal data will be kept by Natural England, BCT and CIEEM for 7 years after the end of the BER Pilot. Natural England delegates will not be able to access personal data beyond the end of the BER Pilot.

What happens if you do not provide the data requested

If you do not provide the data required for assessment and accreditation in the BER Pilot, this will discontinue your participation in the assessment and accreditation process.

Use of automated decision-making or profiling

The information you provide is not used for:

- Automated decision making (making a decision by automated means without any human involvement)
- Profiling (automated processing of personal data to evaluate certain things about an individual)

Transfer of data outside the UK

Natural England will only transfer your data to another country that is deemed adequate for data protection purposes.

Your rights

Find out about your [individual rights](#) under the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 (DPA 2018).

Complaints

You have the right to [make a complaint](#) to the Information Commissioner's Office at any time.

Natural England's personal information charter

Natural England's [personal information charter](#) explains more about your rights over your personal data.